

# Disproportionate Discipline Task Force

Meeting #1  
10/10/23



# Welcome

\*The meeting will be recorded for public access and archival purposes.\*





Please share the following with your introduction:

- Name & preferred pronouns
- Organization
- Orientation to Discipline practices
- Question: What TV show or movie to do you find yourself going back to rewatch over and over?

# CDE overview

## Background information



# Current Discipline Projects

## HB 23-1291: Procedures For Expulsion Hearing Officers

- Legislation passed in 2023 updated requirements for the expulsion hearing process and requires a new training for individuals who are acting as Expulsion Hearing Officers, starting in January 2025

## SB 23-029: Disproportionate Discipline in Public Schools

- CDE will be supporting the facilitation of a task force during the 2023-24 school year. The task force will be studying disproportionate discipline, CDE's processes for data collection and sharing of resources, and can make administrative or legislative recommendations

## HB 22-1376: Supportive Learning Environments for K-12 Students

- CDE will begin publishing district profile reports that cover data points related to learning environments including attendance, behavior, discipline, and other measures

# SB 23-029: Disproportionate Discipline in Public Schools



To study and make recommendation regarding school district discipline policies and practices, state and local discipline reporting requirements, and local engagement.

# Discipline Task Force Duties



- Define "disproportionate discipline" with considerations for size, location, and demographics of the local education provider
- Review CDE's plan and progress in standardizing discipline data
- Review CDE's plan for creating district profile reports
- Determine whether CDE's plan and progress in standardizing discipline data should include reports of alternative disciplinary measures taken prior to a student's suspension or expulsion
- Recommend processes and provide resources for public engagement in a local school district board of education's discussions of discipline data
- Review existing public engagement processes
- Review best practices identified by the department concerning dropout prevention and student re-engagement
- Identify alternative approaches to discipline and address concerns around workforce and other resource shortages in school districts in relation to school discipline practices and reporting
- Recommend legislative and administrative changes and analyze the costs and time frames required to implement the changes





# Task Force Members

Legislative member/chairperson	One representative of a statewide organization representing each of the following:
Executive director of department of early childhood or designee	School district administrators
The commissioner of education, or the commissioner's designee	Charter schools
Three former students who attended Colorado public schools and who have lived experience with the school discipline system	Students who have experienced suspension, expulsion, or other school discipline issues
	A Disability advocacy organization
	Rural school districts
	The Interests of students and families
	A Mental health advocacy organization
	Association for teachers
	School district boards of education
	Special education directors
	An organization focusing on Equity and inclusion
	Victims of violent crimes or sexual assault

# SB 23-029 Timeline

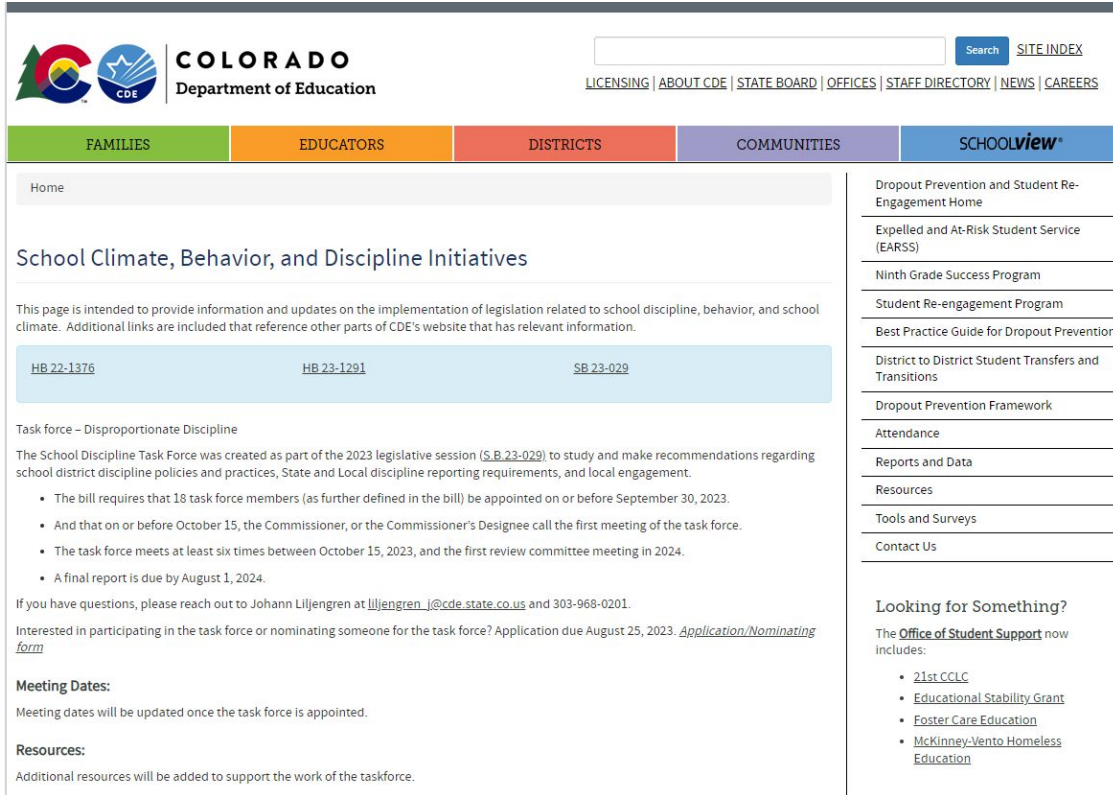


# Colorado Open Meeting Laws & Legislation

# Open Meeting Laws

- The Colorado Open Meetings Law (OML) generally requires any state or local governmental body to discuss public business or to take formal action in meetings that are open to the public. The Colorado Open Records Act (CORA) allows members of the public to access the records of state and local governments, unless specific exceptions apply.
- Under the OML, legislatively created task forces meet the definition of a “state public body” and are therefore subject to the law’s requirement that “all meetings of two or more members of any state public body at which public business is discussed or at which any formal action may be taken are declared to be public meetings open to the public at all times.” C.R.S. 24-6-402(2)(a).

# Task Force Meeting Notices



The screenshot shows the Colorado Department of Education website. At the top left are the Colorado and CDE logos. The main navigation bar includes links for FAMILIES, EDUCATORS, DISTRICTS, COMMUNITIES, and SCHOOLview®. A search bar and SITE INDEX link are also present. The page title is "School Climate, Behavior, and Discipline Initiatives". The content area includes a paragraph about the page's purpose, a list of bills (HB 22-1376, HB 23-1291, SB 23-029), and a section titled "Task force – Disproportionate Discipline" which describes the task force's mission and provides meeting dates and resources.

**Home**

## School Climate, Behavior, and Discipline Initiatives

This page is intended to provide information and updates on the implementation of legislation related to school discipline, behavior, and school climate. Additional links are included that reference other parts of CDE's website that has relevant information.

[HB 22-1376](#)      [HB 23-1291](#)      [SB 23-029](#)

### Task force – Disproportionate Discipline

The School Discipline Task Force was created as part of the 2023 legislative session (S.B.23-029) to study and make recommendations regarding school district discipline policies and practices, State and Local discipline reporting requirements, and local engagement.

- The bill requires that 18 task force members (as further defined in the bill) be appointed on or before September 30, 2023.
- And that on or before October 15, the Commissioner, or the Commissioner's Designee call the first meeting of the task force.
- The task force meets at least six times between October 15, 2023, and the first review committee meeting in 2024.
- A final report is due by August 1, 2024.

If you have questions, please reach out to Johann Liljengren at [ljiljengren\\_j@cde.state.co.us](mailto:ljiljengren_j@cde.state.co.us) and 303-968-0201.

Interested in participating in the task force or nominating someone for the task force? Application due August 25, 2023. [Application/Nominating form](#)

**Meeting Dates:**  
Meeting dates will be updated once the task force is appointed.

**Resources:**  
Additional resources will be added to support the work of the taskforce.

Dropout Prevention and Student Re-Engagement Home  
Expelled and At-Risk Student Service (EARSS)  
Ninth Grade Success Program  
Student Re-engagement Program  
Best Practice Guide for Dropout Prevention  
District to District Student Transfers and Transitions  
Dropout Prevention Framework  
Attendance  
Reports and Data  
Resources  
Tools and Surveys  
Contact Us

Looking for Something?  
The **Office of Student Support** now includes:  

- [21st CCLC](#)
- [Educational Stability Grant](#)
- [Foster Care Education](#)
- [McKinney-Vento Homeless Education](#)

State public bodies are expected to provide timely notice to the public of any meetings at which the adoption of any proposed policy or position occurs or at which a majority or quorum of the body is expected to be in attendance. The Department will post notice of task force meetings on the CDE webpage for each task force.

- [Legislative Task Forces and Working Groups](#)
- [SB23-029 Discipline Task Force](#)



# Meeting Minutes & Colorado Open Records Act (CORA)

- Minutes of any meeting of a state public body must be recorded (through written notes or an audio/video recording) and open to public inspection.
- The Department of Education will treat all records of a legislatively created task force as public records and therefore subject to CORA. This means that written records (including electronic documents, handwritten notes, emails, text messages, etc.), videos or audio recordings that are related to the task force and maintained by the Department will be available to the public upon request.

# Logistics



## Meeting sites and meeting invites

- CDE staff in the Dropout Prevention and Student Re-engagement office will be providing support for virtual and in-person meetings.

## Travel reimbursement

- Reimbursement is available for individuals who must travel more than 50 miles to participate in task force meetings.
- Contact Johann Liljengren at [liljengren\\_j@cde.state.co.us](mailto:liljengren_j@cde.state.co.us) with questions and to request the form.



# Nomination Process

## Task Force Chair



**Chairperson Responsibilities:** The Chairperson will manage the activities of the members of the task force for the purpose of achieving the mandates outlined in SB 23-029, including but not limited to scheduling and planning Task Force meetings; setting agendas; presiding over meetings, aided by Task Force facilitators and CDE staff; maintaining order and ensuring public engagement, as needed; and performing other duties determined by the Task Force.  
*Estimated additional time commitment: 1-2 hours per meeting*

# Do we want a Co-chairperson?

**Co-Chairperson:** The Co-chairperson will serve in the absence of the Chairperson, and performs additional duties, including but not limited to supporting the planning of meetings, setting of agendas, and engagement of the public, as needed. *Estimated additional time commitment: 1-2 hours per meeting*



# Process & Expectation Discussion

# Shared understanding about meeting norms and participation

- Cameras on whenever possible; mute when not speaking; use chat and 'raising hand' emoji's
- Prioritize inclusivity & input from all members
- Assume positive intent; listen to understand
- Prioritize engagement & active participation; regular attendance at Task Force meetings
- Decision-making process
  - Voting & required quorum (poll)
    - Meeting minute approval
    - Formal actions
- What you can expect from Allied Agenda
- *Other norms to include?*

# Process for virtual meetings and the inclusion of task force members and the public

- Meetings will alternate between in-person and virtual formats
- In-person meetings include a virtual participation option?
- How should public participation in meetings be structured?  
Public comment period?

# Shared understanding about timeline, in-person and virtual meeting schedule

- Virtual meetings will be two hours; In person meetings will be 5.5 hours
- Task Force must conduct at least 8 meetings between Oct. 15, 2023 and June 30, 2024; approximately 2 meetings per month
- Draft report due by May 15; Final report due by June 30, 2024
- Do we want to create a predictable, bi-weekly schedule (i.e. every-other-Tuesday)?

# Process for identifying and engaging with stakeholders and content experts, as needed

- Dedicated discussion time at each meeting? What role do TF members want to play in creating agendas?
- How do we identify and bring additional stakeholders (beyond TF members) into the conversation?



- **Process for creating and vetting recommendations**
  - Identification of recommendations resulting from each meeting - standing agenda item
  - Identification of draft recommendations by April 15; circulate for member input & review, identify potential gaps in information needed.
  - Comprehensive set of initial recommendations to be prepared for inclusion in May 15 draft report.
- **Process for identifying and addressing priorities**
  - TF Member Discussion - White Board

- Task Force Chair Nominations - Complete by COB on Wednesday, Oct. 11th
- Task Force Chair Vote - Complete by COB on Thursday, Oct. 12th
- Task Force google drive - materials, meeting minutes & archive
- Review reading materials for next meeting
- Next Meeting:
  - ◆ **October 24th, 2023, 9:00 AM - 2:30 PM**  
Adams County Human Service building  
11860 Pecos St, Westminster, CO. 80234  
Apple D 1115

*Questions: email [amber@betheagenda.com](mailto:amber@betheagenda.com) or [andrea@betheagenda.com](mailto:andrea@betheagenda.com)*