

## Portfolio and Capstone Guidebook

Asia Society – Partnership for Global Learning  
Capstone Work Group, January 2015

*The information for the capstone project was created by the Graduation Guidelines Capstone Work Group. For a list of the members of the work group or for a copy of the [Capstone and Portfolio Guidebook](#), click [here](#).*

## Resources

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Several schools, districts and organizations have developed tools and resources to support the effective implementation of portfolios and capstones initiatives. Below are several links to these tools and resources.

Advisory	<p>Book: How to Design an Advisory System for a Secondary School by Mark F. Goldberg. Available at ASCD: <a href="http://www.ascd.org/publications/books/198031.aspx">http://www.ascd.org/publications/books/198031.aspx</a></p> <p>Changing Systems to Personalize Learning: The Power of Advisories <a href="http://education.vermont.gov/documents/EDU-PLP_The_Power_of_Advisories.pdf">http://education.vermont.gov/documents/EDU-PLP_The_Power_of_Advisories.pdf</a></p> <p><a href="http://www.brown.edu/academics/education-alliance/publications/changing-systems-personalize-learning-power-advisories">http://www.brown.edu/academics/education-alliance/publications/changing-systems-personalize-learning-power-advisories</a></p>
Performance Outcomes	<p>Asia Society has developed a series of tools to clarify global competency goals, and help students and teachers document the contribution toward achieving those goals. For each subject area and for global leadership, they provide a rationale and series of tools to show what students need to know and be able to do.</p> <p>The “I Can Statements” are aimed at students, describing in first-person voice what he or she will be able to do in the benchmarked 5th, 8th, 10th, and 12thgrade years.</p> <p>A rubric lists specific evidence students demonstrate as they progress towards global competency. This is a tool for students and teachers alike.</p> <p>These tools can be found and downloaded for free at: <a href="http://sites.asiasociety.org/pglonline/teach/performance-outcomes-3/">http://sites.asiasociety.org/pglonline/teach/performance-outcomes-3/</a></p>
Rubrics	<p>On Rubrics and Models, Part 2: A Dialogue   Grant Wiggins</p> <p>Designing Rubrics (Video) <a href="https://www.teachingchannel.org/videos/designing-rubrics">https://www.teachingchannel.org/videos/designing-rubrics</a></p> <p>Assessment for learning as background knowledge to inform rubric design <a href="http://www.ascd.org/publications/educational-leadership/may07/vol64/num08/Assessment-Through-the-Student's-Eyes.aspx">http://www.ascd.org/publications/educational-leadership/may07/vol64/num08/Assessment-Through-the-Student's-Eyes.aspx</a></p> <p>Tame the Beast: Tips for designing and using rubrics, Andrew Miller <a href="http://www.edutopia.org/blog/designing-using-rubrics-andrew-miller">http://www.edutopia.org/blog/designing-using-rubrics-andrew-miller</a></p>

Portfolio Defense	Envision Learning Partners - <a href="http://www.envisionlearning.org/tools-and-resources/">http://www.envisionlearning.org/tools-and-resources/</a>
Service Learning	<p>Engaged For Success: Service-Learning for Dropout Prevention <a href="http://files.eric.ed.gov/fulltext/ED503357.pdf">http://files.eric.ed.gov/fulltext/ED503357.pdf</a></p> <p>Service-Learning as Evidence-Based Practice <a href="http://nmcommunityservicelearning.wikispaces.com/file/view/research+demonstrates+value+of+csl.pdf">http://nmcommunityservicelearning.wikispaces.com/file/view/research+demonstrates+value+of+csl.pdf</a></p> <p>Colorado Service-Learning Council <a href="http://www.coloradoservicelearning.org/">http://www.coloradoservicelearning.org/</a></p> <p>Free Service-Learning Webinar Series <a href="http://gsn.nylc.org/topics/343">http://gsn.nylc.org/topics/343</a></p>