

Ordering HSE Documents

 Office of Postsecondary &
 Workforce Readiness


DiplomaSender

The Colorado Department of Education uses [DiplomaSender](#), an external records company, to maintain High School Equivalency (HSE) records and help test-takers order their documents via email and mail.

Visit DiplomaSender to order:

- HSE Diploma
- HSE Transcript
- Letter of Verification of Diploma

Cost

- FREE – *original* diploma ordered after passing an HSE exam
- FREE – *original* transcript ordered after passing an HSE exam
- \$23 – *duplicate* diploma, transcript, or letter of verification
 - Payment can be made with a debit or credit card
 - No additional charge for ordering over the phone

Delivery Options

- *Email* – Same day
- *U.S. Mail* – 2 to 10 business days

These turnaround times depend on having an electronic copy of the record. Accessing archive records requires additional time.

Contact DiplomaSender

- Hours of operation: **Monday-Friday 6am-5pm Mountain Time**
- **Online chat** with real humans at www.diplomasender.com
- Phone: **855-313-5799**
- Have your HiSET or GED ID number available

How to Make an Account:

- Go to diplomasender.com
- Select "Register"
- Select "HSE - High School Equivalency" for your record type and then select "yes"
- Choose Colorado as your state
- Select "no" that you did not graduate from a high school
- Click "Continue"
- Enter your email address and phone number; click "Continue"
- Provide your identification information
 - Use the *exact* name used when tested
 - If records are not found, you will be directed to make a request for support
 - An archive search may be needed if you tested in 1992 or earlier

JUST TAKE THE TEST? CONNECT WITH US



- 1** DiplomaSender.com
- 2** **Create an account**
Have your HiSET® or GED® ID ready
- 3** **Track your academic progress**
- 4** **Order your Transcripts or Diploma** – first set is free!

 **Have questions or need assistance?**
Chat with us on our website.